



BOARD OF DIRECTORS' MEETING

April 24, 2024
SWWC Service Cooperative
1420 East College Drive
Marshall, MN

5:30 pm Personnel Committee – Voyager Conference Room
5:30 pm Finance Committee – Small Conference Room
6:00 pm Dinner
6:30 pm Board Meeting

AGENDA

1. **Call to Order** – Chair Coleman
2. **Introduction of Guests** – Cliff Carmody
3. **Agenda Approval** – Chair Coleman (Action)
4. **Consent Agenda Approval** – Chair Coleman (Action)
 - 4.1 Minutes – March 27, 2024 ENCL
 - 4.2 Monthly Expenditures ENCL
 - 4.3 24-25 Membership Services Agreements ENCL
 - 4.4 Service Contracts ENCL
 - 4.5 Consultant Contracts ENCL
 - 4.6 Personnel List ENCL
 - 4.7 Acceptance of Grants ENCL
5. **Finance Committee Report** – Matt Coleman
 - 5.1 Fund Balance Policy ENCL (Action)
 - 5.2 Marshall Agency Administrative Office Project – Notice to Proceed ENCL (Action)
 - 5.3 Marshall Agency Administrative Office Project – Schedule of Values ENCL (Action)
 - 5.4 Marshall Agency Administrative Office Project – Purchasing Agent Agreement ENCL (Action)
 - 5.5 Marshall Agency Administrative Office Project – Change Order Procedures ENCL (Action)
6. **Staff Presentation – Teaching & Learning Services** (Information)

- Liz Deen, Natalie Delmonico, Lisa Gregoire
7. **Foundation Update** – Shelly Maes/Board Members (Information)

- 8. **Action Items** (Action)
 - 8.1 Acceptance of Gifts/Donations - Tegan Gillund ENCL
 - 8.2 MSC Outstanding Service Award Nomination ENCL
- Cliff Carmody
 - 8.3 Board Policies – 2nd Reading & Adoption – Abby Polzine ENCL
 - 8.4 Wide Area Network Firewall Proposal – Tegan Gillund ENCL

- 9. **Monthly Administrative Reports** (Information)
 - 9.1 Director of Finance – Tegan Gillund ENCL
 - 9.1.1 Quarterly Investment Report HANDOUT
 - 9.2 Director of Human Resources – Abby Polzine
 - 9.3 Executive Director – Cliff Carmody

- 10. **Personnel Committee Report – Chair**
 - 10.1 Resolution Relating to the Termination & Nonrenewal of Probationary Teacher ENCL (Action)
 - 10.2 Resolution Proposing to Place Post-Probationary Teachers on Unrequested Leave of Absence – Abby Polzine ENCL (Action)
 - 10.3 Insurance Renewal Rates HANDOUT (Information)
 - 10.4 CSA Negotiations Settlement HANDOUT (Action)

- 11. **Open Forum/Closing Remarks -- All** (Discussion)

- 12. **Other – All**

Mission – To be a collaborative partner providing exceptional services, innovative solutions, and proactive support.

Vision – To create a future where children, families, schools, and communities learn, succeed, and thrive.

SWWC Beliefs – Service, Integrity, Sincerity, Collaboration

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